Position description – **Centre Delegate**

**Purpose of position:**

The role of the Centre Delegate is usually a member of the Centre Committee who is elected or appointed to represent their Centre at Region conducted meetings with other delegates – commonly referred to as a Region Meeting. A Centre is allowed a maximum of two Centre Delegates to represent the Centre at the Region Meeting.

**Compulsory Requirements:**

* Current WWCC (or exemption as serving Police Officer or Registered as a working teacher with a current VIT registration).
* Signed Child Safe Code of Conduct
* Undertakes the role in good faith and honestly at all times
* Act in the best interests of the Centre at all times

**Desirable Attributes:**

* Able to build relationships
* Sound communication skills
* Be able to attend meetings regularly

**Specific Duties Include But Are Not Limited To:**

* The Centre Delegate attends Region Meetings throughout the year
* The Centre Delegate is to be conversant with the current activities of the Centre and be able to represent the Centre on all matters before the table at a meeting conducted by the Region with other delegates from member Centres.
* The Centre Delegate must prepare a report on the Centre’s activities and any concerns the Centre has had for the Region meeting and be able to address the report if requested.
* The Centre Delegate is required to take notes of the meetings outcomes and return to the Centre meeting with a report from the Region Meeting.

The estimated time commitment required as the Centre Delegate is ….. hours per week